



## **EMPLOYMENT OPPORTUNITY**

**Position:** School Program Facilitator  
**Location:** Mino Bimaadiziwin  
**Salary:** \$33.34 /Hour  
**Start Date:** Immediate

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Under the direct supervision of the Principal, and the general supervision of the Yaasgaabwitaaget (Superintendent of Academics) and Kinoomaagewi Gimaa (Director of Education). The School Program Facilitator will plan and facilitate various activities that promote physical activity, healthy eating and nutrition, positive personal development, and wellness.

### **RESPONSIBILITIES:**

- Develop a Before and After School Program work plan (schedule) for the academic school year in collaboration with appropriate staff.
- Develop, plan, and coordinate summer day camp activities with community partners for WBE students within target age group.
- Identify, acquire, and provide all supplies required for program delivery.
- Supervise children attending the program and promote safety and respect among participants.
- Ensure a friendly and supportive atmosphere is maintained by developing appropriate strategies to support children in managing their behavior.
- Respond to the individual needs of children and establish stable and consistent relationships with each child and their family/caregivers.
- Perform all duties and other duties as required and maintain confidentiality with respect to all matters at WBE.

### **QUALIFICATIONS:**

- Minimum Grade 12 Diploma (OSSD).
- Current First Aid and CPR Certification, or willingness to be certified.
- Knowledge and experience with leading children/youth activities.
- Ability to communicate effectively and objectively, both orally and in writing, with all levels of staff, the public and program participants.
- Knowledge of Anishinabek culture, traditions, and language, and experience working with First Nations students is considered an asset.
- Provide a cover letter, resume and three (3) current work-related references.
- Provide current CPIC with Vulnerable Sector Screening upon offer of employment.

### **CLOSING DATE:**

**Ongoing until filled.**

### **DIRECT APPLICATIONS TO:**

**“School Program Facilitator”**  
Wiikwemkoong Board of Education  
34 Henry Street  
Wikwemikong, ON P0P 2J0  
Email: [applications@wbe-education.ca](mailto:applications@wbe-education.ca)  
Tel: 705-859-3834 Fax: 705-859-3787

**Preference will be given to Indigenous applicants. Self-identification is encouraged. \*Only those selected for an interview will be contacted.\***